

✻

Upon recommendation of the Comptroller the Board approved abatement of the Special Tax assessed against foreign corporations for the year 1936, as follows:

Hamill Coal and Coek Co., Blaine, W. Virginia	\$225.00
Whitaker Iron Company, Wheeling, W. Virginia	375.00,

and also the abatement of foreign corporation tax in the amount of \$62.20 for the year 1941 against the Gulf Oil Corporation, this being a duplication of assessment.

*

*

Upon recommendation of the Comptroller the Board approved the abatement of taxes in the amount of \$19.24 on unimproved lots which were bought at a Tax Sale by the Town of Brunswick, covering the years 1931 to 1944, inclusive, as shown by list submitted by the Treasurer of Frederick County.

*

*

Upon recommendation of the Comptroller the Board approved refund to the Consolidated Gas, Electric Light and Power Company, of Baltimore, of excess taxes collected upon assessment which was later corrected by the State Tax Commission, the payment in the first instance having been made under protest, for the year 1943, in the amount of \$12,387.68 plus interest of \$712.30, or a total of \$13,099.98.

The Board approved the transfer of \$6,213.00 from the General Emergency Fund to Miscellaneous Appropriation, Item #18, to take care of an overdraft in that account which will be occasioned by the payment of the claim for refund of tax paid in error by Consolidated Gas, Electric Light and Power Company, of Baltimore.

*

*

Upon recommendation of the Comptroller the Board approved payment of refunds in the usual manner covering the following items:

From Miscellaneous Appropriation, #2, Item #18 -

Title Tax:		\$22.45
Keystone Finance Co.	\$15.55	
Florence V. Close	6.90	
Tangible Personal Property Tax:		10.05
The Harr-Vinn Co.	\$.33	
George Street Cleaners, Inc.	9.72	
Bowling Alley Licenses:		83.00
Imperial Bowling Alley	\$31.00	
20th Century Bowling Alleys	27.00	
Lafayette Bowling Center	15.00	
Vilma Bowling Center	10.00	
Trader's License:		105.00
Walter Slowakiewicz	\$105.00	

From budget of State Tax Commission, Item #208-C - Corporation Taxes:

Plum Point Beach Citizens Assoc.	\$ 8.45
Aisquith Bldg., Savings & Loan Ass.	3.77
The Belair Road Improvement Assoc.	10.09
Dublin Southern Cemetery, Inc.	10.08
Taneytown Chamber of Commerce	10.08
Cambridge Skeet and Gun Club, Inc.	10.06
Severn Heights Improvement Assoc.	10.07
Union American Methodist Episcopal Church	10.05
Alpha Zeta Tau Sorority, Inc.	10.05
Easterwood Democratic Club	10.05
Oak Grove Cemetery Co.	10.06
St. Mary's Cemetery Assoc. of Carroll County, Md.	10.05
Cal-Grove Democratic Club, Inc.	10.05
Frank A. McBride Co.	25.13

934.99

Sanitary Grocery Co., Inc.	\$25.13
McCreary Tire & Rubber Co.	25.14
The Aluminum Cooking Utensil Co.	25.14
The Norwalk Tire & Rubber Co.	25.13
Crown Oil & Wax Co. of Delaware	25.07
Zeta Tau Sorority, Inc.	10.05
American Legion Drum & Bugle Corps. of Baltimore, Inc.	10.05
Annapolis Chamber of Commerce, Inc.	10.04
The Arcade Pleasure Club, Inc.	10.05
Baltimore Asphalt Block & Tile Co.	15.25
Bates Old Peoples Home, Inc.	10.05
Beaver Run Fish & Game Club, Inc.	10.05
Braeside Protective Improvement Assoc.	10.05
C. E. Briddell Co., Inc.	79.15
Camp Breeze, Inc.	10.05
Caribbean Club, Inc.	10.05
Cherry Hill Improvement Assoc.	10.05
The Clipper Club of Baltimore, Inc.	10.05
Community Fire Co.	10.05
Conococheague Sportment's Club, Inc.	10.05
Cypress Improvement Assoc., Inc.	10.05
Dukes Social Club, Inc.	10.05
Forty Club, Inc.	10.04
Free State Rifle & Pistol Club	10.05
Girl Scouts of Cumberland, Md., 72	10.05
Glen Bldg. & Loan Assoc.	12.15
Hagerstown Chamber of Commerce, Inc.	10.05
Johnson & Jansen Co., Inc.	5.03
Longfellow School, Inc.	21.46
New York Ave. Community Club	10.06
North Carroll Rod & Gun Club	10.05
Oaklawn Community Assoc., Inc.	10.05
Oliver Fish and Game Club, Inc.	10.05
Original Antlers Pleasure Club	10.05
Records & Goldsborough	15.11
St. James Reformed Church Cemetery Co.	10.05
The Shamrock Democratic Club, Inc. of The Sixth District	10.05
Solomons Island Yacht Club, Inc.	10.04
Stoneleigh Community Assoc., Inc.	10.05
Ten Mile Club, Inc.	10.05
Trailblazers Motorcycle Club, Inc.	10.05
Twentieth Century Community Club	10.05
Union Cemetery Assoc. of Cecil County	10.04
Variety Club of Baltimore, Inc.	10.05
West End Improvement Assoc., Inc.	10.05
Woman's Club of Bozman	10.05
Goshen Cemetery Co., Inc.	10.09
Margate Yacht Club, Inc.	10.10
Morningside Improvement Assoc., Inc.	10.10
Standard Brands, Inc.	25.13
O. P. Bohman, Inc.	20.20
Mennonite Central Committee	15.05
Phillips Transport Co., Inc.	10.11
Phillips Sales Co., Inc.	10.11
Phillips Commission Co. of Maryland	10.11
Millington Bldg. & Loan Assoc. of Kent County	5.05
Baltimore Import & Wholesale Corp.	10.09
Hanna & Smith, Inc.	5.05
General German Aged Peoples' Home	10.23
Whitney's Landing Community Assoc.	10.05

CONVENTIONS:

The Board declined to reconsider its action at a previous meeting in disapproving request from the Department of Health for approval to the attendance of Messrs. Purnell and Jung at the Industrial Hygiene Seminar held at St. Louis, May 4th to 8th.

*

*

The Board approved payment of expenses incurred by Dr. Victor F. Cullen, in the amount of \$52.84, and by Dr. Reuben Hoffman, in the amount of \$49.95, in connection with their attendance at a meeting of the National Tuberculosis Association held in Chicago during the month of May.

*

*

The Secretary brought to the attention of the Board the fact that the State Insurance Commissioner, Deputy State Insurance Commissioner, and the Chief Clerk of the State Insurance Department, and Mr. Paul I. Leary, Deputy Fire Marshall, attended the meeting of the National Association of Insurance Commissioners in Chicago during the month of June, incurring expenses totaling \$570.32, without having received any authority from the Board of Public Works to attend the convention.

The Board deplored the action of these employees in attending conventions in violation of the requirements of the Board of Public Works in connection with the attendance of State officials and employees at conventions, but decided, under the circumstances, there was nothing else to do but pay the bill. The Secretary was instructed to write the State Insurance Commissioner, advising him of the action heretofore taken by the Board in connection with conventions and to remind him that in the future approval must first be obtained from the Board of Public Works for such attendance, and that it is the practice of the Board to limit the representation of a department at conventions to one official or employee of a department.

*

*

The Board formally approved the attendance of Mr. W. Lee Elgin, Commissioner of Motor Vehicles, at a meeting of the American Association of Motor Vehicles Administrators which was held in Chicago, June 20 to 23rd.

*

*

The Board approved the attendance of Mr. Ignatius Bjorlee, Superintendent, Maryland State School for the Deaf, at a conference of Executives of the American Schools for the Deaf during the month of May and the payment of expenses incurred therewith in the amount of \$45.36.

*

*

The Board approved the attendance of Miss Amery, of the State Department of Education, at a conference called by the Federal Division of Vocational Education, in New York, April 10th to 14th, at a cost of \$50.68, one-half of which is to be paid by the Federal Government and one-half by the State.

*

*

The Board considered the matter of the attendance of representatives of the Department of Tidewater Fisheries at a meeting of the Oyster Institute of North American and the National Shellfisheries Association, during the month of May. It was indicated that five representatives attended the meeting but that request was limited to payment of expenses for only two of those attending.

The Board approved the payment of the expenses of two of the representatives in attendance at this meeting.

*

*

The Board approved the request of State Teachers College, Towson, that Miss Tansil be reimbursed for expenses incurred, in the amount of \$37.00, in attending a conference of College Registrars in Chicago during April.

CROWNSVILLE STATE HOSPITAL:

The Board approved request received from Crownsville State Hospital to award a contract to Charles T. King, Inc., the lowest of three bidders, in the amount of \$1650.00 for repairs to tubular boilers 1 and 2, hot water generator, main steam line, steam pressure valves, etc., in accordance with the specifications of James Posey, consulting engineer.

The Board also approved payment of the usual engineering fees to Mr. Posey in connection with this work.

Payment of these items is to be made from the account of Crownsville State Hospital in the General Bond Issue of 1941.

DEPARTMENT OF BUDGET AND PROCUREMENT:

The Board approved the release of a set of the Annotated Code of Maryland, 1939 Edition, to Judge Capper, recently appointed member of the Court of Appeals of Maryland.

DEPARTMENT OF CORRECTION:

Mr. Kirkman brought to the attention of the Board a communication from Mr. Charles T. LeViness, Chairman, Department of Correction, advocating the purchase of additional land for the use of the Maryland State Penal Farm. Mr. Kirkman stated that he had been in touch with the Department of Correction but that the information he had received was rather indefinite and he was unable to advise the Board as to the land to be purchased, the owner of it, or the prices asked.

Under the circumstances, the Board referred the matter back to Mr. Kirkman so that such information could be brought to the Board for its consideration.

DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board a communication from Dr. L. M. Kantner, Deputy Food and Drug Administrator, Department of Health, relative to the salary of Miss A. V. Cauthorn. The Board felt there was no occasion for it to take any action since the status of the employee in question was one which would be governed by the actions of the Standard Salary Board and the State Employment Commissioner.

DEPARTMENT OF MOTOR VEHICLES:

The Secretary brought to the attention of the Board a communication from Mr. W. Lee Elgin, Commissioner of Motor Vehicles, calling attention to the fact that there has been carried on the books of his office an account with the Park Bank in the amount of \$6,147.46 and with the Baltimore Trust Company in the amount of \$263.12, said banks having gone into receivership and the assets liquidated. Mr. Elgin advised that the total of \$6,410.58 represented the loss incurred by the office of the Commissioner of Motor Vehicles in the proceedings without any surety to cover the State's account.

The Commissioner requested that the Board authorize him to write-off the account as uncollectible, and the Board approved his request.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Board approved request of Mr. Joseph F. Kaylor, State Forester, that the Department of State Forests and Parks enter into an agreement with Mr. James W. Jackson for right-of-way over State Forest property to mine coal on Backbone Mountain, Garrett County, in consideration of the payment by Mr. Jackson of 25¢ per ton for all State coal mined and 10¢ per ton for transportation of coal over the right-of-way granted by the State.

The Secretary brought to the attention of the Board a communication from Mr. Joseph F. Kaylor, State Forester, dated June 28, 1944, outlining the damage which the storm of the preceding Friday had done to the State Forest property in Garrett County. The cost of repairing the damage was summarized as follows:

Repairing and restoring one dwelling	\$6,000
Repairing and restoring one barn	3,500
Repairing and restoring garage and shop	1,000
Repairing and restoring out buildings	500
Repairing and restoring the inter-communicating telephone line over a stretch of five miles	3,000
	<u>\$14,000.</u>

The Board authorized an allotment of \$14,000 from the General Emergency Fund to take care of the cost of repairing damage done as outlined above, with the understanding that this money is to be kept entirely separate from the budget of the State Forests and Parks and that any unexpended part of it shall be returned to the General Emergency Fund.

EASTERN SHORE STATE HOSPITAL:

Dr. Charles V. Taylor, Superintendent, Eastern Shore State Hospital, and Mr. Howard W. Simmons, of Cambridge, appeared before the Board in connection with an offer heretofore made by the owners of Linden Dairy Company farm which adjoins the property of the Eastern Shore State Hospital, at Cambridge, Maryland. The offer is being renewed at this time and being considered because the barn at the hospital had been almost totally wrecked by the recent storm, leaving the institution without facilities for the care of its cattle and storage of its products.

The offer to the State may be summarized as follows:

- "1- The State of Maryland is to purchase the farm and equipment, as set forth in our proposal of Mar. 4, 1943, for the sum of Forty Thousand Dollars (\$40,000.00). Settlement is to be made not later than Aug. 1, 1944, after clear title has been established. Taxes and insurance are to be adjusted to date of settlement, and all transfer costs to be at purchasers' expense.
- 2- The Eastern Shore State Hospital is to have immediate use of the Linden Company dairy barn for housing its herd of 24 milking cows; also the use of the dairy building and equipment for handling the milk, and of the loft over the barn for storing hay. The Linden Company will remove its hay from the loft as soon as possible, and plans to dispose of its dairy herd in the near future.
- 3- The present owners of the Linden Farm are to remain in possession of all other buildings and the land until Nov. 1, 1944, for the purpose of cultivating and harvesting growing crops. They will give complete possession by Nov. 1, 1944, but will be permitted to remove any crops which they have not been able to harvest by that date.
- 4- All other details and questions of transfer are to be settled by mutual agreement between the present owners and Dr. Charles V. Taylor, Superintendent of the Eastern Shore State Hospital."

After due consideration and deciding that the best interests of the State would be served by the purchase of the property, thereby making available to the State immediately the facilities which are necessary to take care of the cattle and crops, and also make available to the State the other facilities which the acquisition of the adjoining farm provides, including the additional land which the hospital long since desired, thereby releasing the hospital of the necessity of continuing to rent farm land at some distance from the institution, the Board accepted the offer. It was agreed that the facilities which are badly needed at the present time, namely, the dairy barn, etc., would become available at once to the institution. The remaining items involved in the purchase of the property are to be in accordance with the memorandum set forth above, with settlement in full in the amount of \$40,000 to be made on or before August 1, 1944.

The amount to be paid for the property is to become available out of a balance of approximately \$20,500 to the credit of the hospital in the General Bond Issue of 1941, with approximately \$13,000 of unexpended funds in the hospital's operating budget for the fiscal year ending June 30, 1944, and the balance to complete payment for the purchase price to come from the General Emergency Fund in the fiscal year 1945, \$6,500.

GENERAL EMERGENCY FUND:

See: these Minutes - Comptroller of the Treasury for Miscellaneous Appropriation #2 - \$6,213.00
 - Department of State Forests and Parks - \$14,000
 - Eastern Shore State Hospital - \$6,500 (1945).

Upon recommendation of Mr. Kirkman, the Board approved an allotment of \$1,500 for repairs and reconditioning of water and sewage disposal plant at Rosewood State Training School.

*

*

Upon recommendation of Mr. Kirkman, the Board authorized the transfer of \$1,307.44 to the War Memorial Commission to provide the necessary funds to complete payment of the obligations of the Commission for the fiscal year ended June 30, 1944.

*

*

The Board approved the transfer of sufficient funds (approximately \$1500) from the General Emergency Fund to the budget of the State Board of Hairdressers and Beauty Culturists to enable that Board to take care of all of its obligations to the end of the fiscal year ended June 30, 1944.

*

*

The Secretary brought to the attention of the Board that it would be in order to recover the allotment made in July 1943 from the General Emergency Fund to the Judiciary budget of \$12,152, because of the fact that this amount was not needed during the year owing to the deaths among the Judges which occurred during the year, resulting in savings which were sufficient to off-set the amount which it was thought necessary at the beginning of the year to transfer.

*

*

The Board approved an allotment from the General Emergency Fund to the budget of the State Employment Commissioner for the fiscal year 1945 of approximately \$11,452 to take care of increased operating expenses of the Commission owing to the assumption of the salaries of several employees who had previously been on the payroll of the Unemployment Compensation Board as that Board would not be able to take care of these salaries after the close of the fiscal year 1944, and for certain other changes in personnel which have been made in the office of the State Employment Commissioner.

*

*

The Board approved an allotment of \$540.00 from the General Emergency Fund to the budget of the Hall of Records to take care of the employment of a substitute watchman during the fiscal year 1945.

The Board approved an allotment of \$1,625.00 from the General Emergency Fund to the budget of the Hall of Records to supplement the budget of that Commission in the fiscal year 1945.

*

*

The Board approved an allotment of \$2,500 from the General Emergency Fund to the Maryland Training School for Boys to take care of the increased expenses which the 1945 budget of that institution will require, in connection with overtime payments.

*

*

The Board approved the allotment of \$1,050 from the General Emergency Fund to the budget of the Maryland State School for the Deaf to take care of expenses in the fiscal year 1945 which the original budget for that year did not contemplate. This additional amount is necessary because of the need for paying increased salaries to certain teachers at the school.

*

*

The Board approved the allotment of \$250.00 from the General Emergency Fund to the State Accident Fund to take care of the cost of storage space for records of the Fund, this space being in the Calvert Building where the offices of the Fund are located.

The Board approved an allotment of \$2,800 from the General Emergency Fund to the State Accident Fund to provide for statutory salaries of the Chairman, Secretary and Commissioners, as per Chapter 774 of the Acts of 1943, for the fiscal year 1945.

*

*

The Board approved an allotment of \$2,500 from the General Emergency Fund to the budget of the State Comptroller to take care of the salary in the fiscal year 1945 of the Chairman of the Alcoholic Beverages Appeals Board.

*

*

See: Standard Salary Plan - these Minutes.

*

*

The details of the allotments made above are to be covered by budget amendments to be prepared and recommended to the Governor by the Director of the Department of Budget and Procurement, in the usual manner.

*

*

The Board approved budget amendments as follows:

Transferring from the General Emergency Fund to the Department of Maryland State Police \$1,208 to provide for the salary of a Junior Stenographer for the State Mileage Conservation Administrator for the fiscal year 1945, and in accord with the policy established by the Board in 1943 that any unexpended part of such allotment shall be returned to the General Emergency Fund.

To transfer from the General Emergency Fund \$11,034 to the Department of Motor Vehicles to provide for salaries of additional employees for the fiscal year 1945 needed to execute additional duties imposed on the department by the Acts of the 1943 Legislature, with any unexpended portion of the allotment to be returned to the General Emergency Fund at the end of the 1945 fiscal year.

LEASES:

Upon recommendation of Mr. Kirkman, the Board approved execution of the following leases:

Comptroller of the Treasury - The Dunleer Company, Dundalk Building, in Dundalk, Maryland; basement space for the term of one year from June 1, 1944, at a rental of \$80.00 per month.

Department of Budget & Procurement - Herbert L. Bowen; warehouse and office building at 1500 Russell Street, Baltimore, for a term of two years from October 1, 1944, at an annual rental of \$5,400.00.

Maryland Commission on Post-War Reconstruction and Development - Calvert Building & Construction Company; Suite 100 Equitable Building, Baltimore, for a term of two years from July 1, 1944, at an annual rental of \$2,448.00.

Maryland Council of Defense - The O'Sullivan Building, Inc.; Rooms 501-506, for a term of twelve months, from June 1, 1944, at an annual rental of \$2,316.00. The lease with the Court Square Building has been terminated.

University of Maryland - Sigma Phi Sigma Fraternity; Dwelling used to house the Gammi Chi Chapter of Sigma Chi Fraternity, located on Norwich Road, College Park, for a term of six months from April 1, 1944, at an annual rental of \$2,400.00.

Upon recommendation of Mr. Kirkman, the Board authorized the renting of storage space in the Calvert Building by the State Accident Fund, at an approximate cost of \$250.00 per year, with the lease to be submitted at a later meeting of the Board.

Upon recommendation of Mr. Kirkman, the Board authorized the renewal of the lease for the offices of the Commissioner of Labor and Statistics, as well as the renting of the second floor, when vacant, for the sum of an additional \$200.00

The Board approved the execution of lease covering the space leased by the State of Maryland to Bethlehem-Fairfield Shipyard, Inc., being all six floors of the East Section of the State Tobacco Warehouse, for occupancy beginning January 1, 1944; and the five floors above the first floor of the Central Section of the State Tobacco Warehouse, for occupancy beginning March 1, 1944, until December 31, 1944 unless sooner vacated by the provisions of the lease, at the rate of 30¢ per square foot per annum, under a Special Lease, and authorized the Comptroller to execute this lease on behalf of the State.

MARYLAND COMMISSION ON POST-WAR RECONSTRUCTION AND DEVELOPMENT:

The Secretary brought to the attention of the Board the fact that the option which the State holds for the purchase of "Deer Head Park", near Salisbury, Maryland, for the site for the proposed Eastern Shore Chronic Disease Hospital expires July 12, 1944.

After discussion of the matter, it was duly decided that the State should exercise its option and arrange for the purchase of the property, and the Secretary was directed to notify the owner, Miss Mary Virginia Weisner, through Mr. F. W. C. Webb, Attorney, of Salisbury, of the State's action in the matter, and to also advise the Attorney General of the action and request that he take care of any legal detail necessary in carrying thru settlement for the property. It was decided that settlement for the property would be made on or before August 1, 1944.

*

*

The Secretary brought to the attention of the Board a request from Mr. Buckler, architect, of the firm of Buckler & Fenhagen, that he be advised as to what steps to take looking forward to the preparation of plans and specifications for the 300-bed hospital to be erected by the State at Mt. Wilson.

The Secretary was instructed to advise Mr. Buckler to contact Dr. Victor F. Cullen, Superintendent of Maryland Tuberculosis Sanatorium, and arrange with him for the details for proceeding with the preparation of such plans and specifications for the hospital.

*

*

See: Cheltenham School for Boys, these Minutes.

*

*

The Secretary brought to the attention of the Board a letter from the Department of Correction stating that the architectural firm of Palmer and Lamdin had been contacted in connection with work to be done at the Maryland House of Correction, and outlining other work which, in the opinion of the department, was desirable at the State's other penal institutions.

The Secretary was instructed to write the Board of Correction and advise them that the authority previously given for the employment of the firm of Palmer and Landin relates only to work included in the Post-War Program by the Maryland Commission on Post-War Reconstruction and Development and recommended to the Board of Public Works by that Commission, which recommendation the Board has approved, and to which it desires to limit itself at this time. It was suggested that in the event the Board of Correction wishes to make any change in the plans as recommended by the Maryland Commission on Post-War Reconstruction and Development, the matter should be taken up with that Commission so that a revised recommendation, if the Commission desires to make one, can be made to the Board of Public Works.

*

*

The Secretary brought to the attention of the Board a communication from Taylor & Fisher, architects, relative to the work at Morgan State College.

The Secretary was instructed to reply to the letter and advise the firm that the Board of Public Works at this time is not desirous of extending the authority heretofore given beyond the preparation of plans and specifications for the Women's Dormitory.

*

*

The Board confirmed the verbal approval previously given by the individual members of the Board to the Maryland Training School for Boys to enter into a contract with Messrs L. R. Andrew and G. Clyde Andrew for making alterations necessary for the use of a portion of the plant as a minimum security unit in accordance with authority to establish the unit previously given by the Board. The contract, in the amount of \$12,300, and bond furnished by the contractor, were reviewed and approved by the State Law Department. Payment of this account is to be made from the Post-War Construction Fund.

*

*

The Secretary brought to the attention of the Board a communication dated June 29, 1944, from the Commission on Post-War Reconstruction and Development, quoting a Resolution passed at the meeting of that Commission on June 9th, reading as follows:

"BE IT RESOLVED, that the Maryland Commission on Post-War Reconstruction and Development recommend to the Board of Public Works, for its consideration, that the State contribute to or through the appropriate public agency, one-half of the cost of preparation of preliminary engineering studies, construction designs, plans and specifications to local levels of governments, not to exceed a total State contribution of more than one-half of 5% of the actual cost of any building or project; that the State contribution be made only after the project in question has been approved by the Commission on Post-War Reconstruction and development and by the Board of Public Works; and further that the schedule and plan of such State contributions shall be formulated and administered by the office of the Director of the Department of Budget and Procurement."

"BE IT RESOLVED, that the Maryland Commission on Post-War Reconstruction and Development recommend to the Board of Public Works the request that they furnish adequate funds to provide at least one competent field representative for the remaining portion of 1944, whose assignment, under the direction of the Executive Director, shall be to explain and help coordinate post-war construction and other programs for post-war reconstruction and kindred activities to the official and civic representatives of the counties and municipalities of the State."

After due consideration the Board approved, in principle, the idea embodied in the Resolution, namely, that the State encourage interest in post-war construction and development in the counties and municipalities, but not by contributing one-half of the cost of preparation of plans and specifications along the lines included in the Resolution. The Board did not approve the action of the Commission in providing for a participation by the State to the extent of paying for one-half of the cost of the prepar-

ation of plans and specifications based on the actual cost of the projects, but that the State would participate on the same basis as used in connection with State-owned projects, namely, that the State would be willing to contribute one-half of the fee of 6% of the estimated cost of the project, one-half of which would be payable upon approval of the completed plans and specifications, with the remaining one-half to be paid during the course of construction. In other words, the State is paying 6% architect's fees, which include any engineering fees and other costs which architects must assume in connection with their work, and 20% of the total fee is paid upon the completion of the preliminary plans and specifications, and an additional 30% is paid upon approval of the completed plans and specifications, with the remaining 50% payable during the course of construction on the basis of payments certified by architects to be due the contractor by the owner.

Under this plan the State would pay one-half of a fee of 6% from the beginning for the architects assigned for the preparation of plans and specifications through to the completion of the project.

The request of the Commission for funds to provide at least one field representative for the remaining portion of 1944, as covered in the second Resolution, was referred to Mr. Kirkman for consideration and recommendation.

*

*

The Secretary submitted to the Board a statement of the Post-War Construction Fund, as of June 29, 1944, showing that there had been spent to that date out of the appropriation of \$2,000,000, the sum of \$41,885.46, (this expenditure being itemized in the statement), leaving a balance at June 29, 1944, of \$1,958,114.54.

MARYLAND GAME AND INLAND FISH COMMISSION:

The Secretary brought to the attention of the Board a communication from Mr. E. Lee LeCompte, State Game Warden, requesting approval of the Board to the purchase of two tracts of land:

1- Approximately 217.5 acres of land in Drawbridge District, near Cambridge, Maryland, Dorchester County, consisting of 160 acres arable land and 57 acres timber, with 8-room dwelling, barns and outbuildings, from Earl Zeigenfus, at a price of \$3,000.

2- In the same District, 272 acres of land from P. E. Jackson, at a price of \$2,500.

The cost of such a purchase would be divided so that 75% will come from the Pittman-Robertson Fund and 25% from the State Game Fund.

After due consideration, the request of Mr. LeCompte for the purchase of these tracts of land was approved.

MARYLAND STATE POLICE:

The Board confirmed the approval previously given to the execution of Deeds and Agreements covering rights-of-way, etc. in connection with the plot of ground on Dan's Rock recently acquired by the Maryland State Police for use in connection with its radio system, as follows:

1- Deed from The Chrichton Co. to State of Maryland for the use of the Department of Maryland State Police and the Department of Maryland State Forestry, covering lot on Dan's Rock in Allegany County, dated April 20, 1944, said property being located in Election District #18, Allegany County, and being on the Southeast side of a 15-foot road that passes about 100 feet in front of Dan's Rock, for the purposes set forth in the Deed.

2- Deed and Agreement from Harry Barton and Eva Mae Barton, wife, and Harmon J. Barton and Nellie C. Barton, wife, to the State of Maryland, dated April 3, 1944, covering part of right of way near McMullen Highway.

3- Deed and Agreement from William Rephann and Ella C. Rephann, wife, to the same grantee, dated May 11, 1944, covering part of right of way near McMullen Highway.

4- Deed and Agreement from George M. Barton and Elizabeth C. Barton, wife, Ferman P. Barton and Anna M. Barton, wife, dated April 3, 1944, covering part of right of way, near McMullen Highway, to the same grantee.

5- Deed and Agreement from Lester S. Teter and Ethel L. Teter, wife, to the same grantee, dated April 3, 1944, covering part of right of way, near McMullen Highway.

*

*

The Board approved request of Col. Beverly Ober, Superintendent, Maryland State Police, that he be authorized to compensate the civilian employees of his department for overtime work done by them beyond what could be reasonably expected of them because of the inability of the Department to obtain full-time employees for vacancies which exist in the Department, until such time as it is possible to obtain the necessary employees to enable the Department to operate on a normal basis.

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved request of the Maryland Training School for Boys that it be authorized to employ George R. Hardesty, plumber, who submitted the low bid of two bids it was possible to receive in connection with the re-conditioning of the sanitary equipment in the disciplinary cottage, and enter into a contract with him in the amount of \$2,133.00, payment to be made from funds to the credit of the school in the General Bond Issue of 1941.

MISCELLANEOUS:

Mr. Kirkman reported that he and the Secretary, along with Dr. Joseph Singewald, of the Department of Geology, Mines and Water Resources, and Mr. Joseph Chaney, District Engineer of the State Roads Commission, visited Blakiston Island (St. Clement's) to make an inspection of the soil erosion which has been going on there since the erection of the Peace Monument on the Island.

It was decided that there is no need for any emergency work to be done at this time, as any work to be done can wait until money for the cost of it can be provided in the next Budget. Mr. Kirkman will bring the matter to the attention of the Governor in the preparation of the Budget to be submitted to the General Assembly in 1945.

MORGAN STATE COLLEGE:

Upon recommendation of Mr. Kirkman, the Board approved the payment of \$6,522.00 from the Scholarship Fund for Morgan State College.

PENNSYLVANIA RAILROAD COMPANY:

The Board approved request received from the Pennsylvania Railroad Company, under date of May 5, 1944, with blue print attached, for authority to proceed with the replacing of 17 more spans for Bear Creek Bridge, No. 9.51, Sparrows Point Branch, with fit girders.

STAFFORD RAMBO ESTATE:

The Secretary brought to the attention of the Board a communication from the Attorney General with a bill of Kirlin, Campbell, Hickox, Keating & McGrann, attorneys, of New York City, in the amount of \$4,793.98, covering fees of \$4,500 and expenses of \$293.98, for legal services in representing the State in the matter of the proceedings involving the Last Will and Testament of Stafford Rambo.

The Governor stated that he felt that payment of this bill could be deferred until an appropriation can be made available in the Budget to be submitted to the General Assembly in 1945.

STANDARD SALARY PLAN:

Mr. Kirkman suggested that the unexpended balance of approximately \$83,149.00 remaining in the appropriation to supplement salaries of State employees for the fiscal year 1944 be carried forward to supplement the appropriation for this purpose in the fiscal year 1945, which appropriation it is thought might not be adequate to take care of the salary adjustments which will be necessary in the new fiscal year, 1945.

The Governor suggested that he thought it would be better to revert the unexpended balance in closing the books at June 30, 1944, and to supplement the 1945 appropriation to the extent necessary out of the General Emergency Fund of 1945, and the Board approved his suggestion.

STATE ACCIDENT FUND:

The Secretary brought to the attention of the Board a communication from the State Accident Fund, in which the Board was requested to invest the sum of \$200,000 of cash in the Fund in United States War Bonds during the present sale (Fifth War Loan) of United States bonds. Upon receipt of the request it was referred to Mr. Miles, who reported at the meeting that he had invested \$50,000 in United States Treasury 2% Bonds of 1952-54, on June 26th, in order to avoid payment of any accrued interest; and that he has arranged to invest \$150,000 in the same issue of Bonds on July 1st, by an additional subscription, which will necessitate the payment of accrued interest for five days only.

STANDARD SALARY PLAN:

The Board approved the following allotments from the Standard Salary Appropriation to take care of salary increases in the fiscal year 1945:

Real Estate Commission of Maryland	\$175.00
Department of Budget & Procurement	980.00
Division of Parole and Probation	3,160.00.

STATE BOARD OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a letter, with statement, which he received from Dr. George H. Preston, Commissioner of Mental Hygiene, showing the status of the Special Maintenance Fund for the year ending June 30, 1944, the statement showing that there was a balance in the account as of that date of \$16,209.22. Dr. Preston requested that the sum of \$7,530.00 of that balance be carried forward to take care of the continuance of commitments made out of the Fund in the fiscal year 1944, with the balance, \$8,679.22, reverting to the State Treasury as of June 30, 1944.

The Statement was approved, as was Dr. Preston's recommendation that the sum of \$7,530.00 be carried forward for the purposes mentioned.

STATE DEPARTMENT OF HEALTH:

Mr. Kirkman discussed with the Board the matter of writing-off as uncollectible certain biologic accounts which the State Department of Health has been unable to collect.

The Board felt that it was advisable in such cases that these accounts should be reported to the Board for formal authority for the State Department of Health to write them off as uncollectible.

STATE EMPLOYEES:Working Hours

The Secretary brought to the attention of the Board a communication from Mr. Charles D. Harris, Director, Maryland Classified Employees' Association, Inc., calling attention to the fact that some members of the Association had inquired as to what was going to be done by the Board of Public Works in the matter of closing hours during the summer months.

Upon consideration of the matter, it was decided to set the closing hour at 4:00 p.m. during the months of July and August, 1944.

*

*

The Board approved requests for extensions of sick leave in the following cases, upon recommendation of the department heads affected.

- 1- State Roads Commission - Thomas T. Easton, Civil Engineering Aid, from May 12, 1944 to July 1, 1944, upon which latter date it is expected the employee would be able to return to his work.
- 2- State Auditor - Thomas A. Sweeney, Assistant State Auditor, for a period of 3 months from July 2, 1944. It is doubtful, at this time, whether Mr. Sweeney will be able to return to work during that period.
- 3- Maryland House of Correction - Charles Crawford, Supervising Steward, for a period of 23 days from February 7, 1944.
- 4- Maryland House of Correction - Adelbert Lawson, Guard, from May 4, 1944, until such time as his application for retirement, which has been made, is approved.
- 5- State Teachers College, Towson - Miss Catherine Rawlings, Senior Account Clerk, for a period of May 31, 1944 to September 1, 1944, when it is expected she will be able to return to her duties.

STATE PROPERTY:

The Secretary brought to the attention of the Board a letter from Col. Henry S. Barrett, Maryland Council of Defense, explaining that it was not his purpose to ask the Board of Public Works for authority to purchase the Chevrolet Sedan which he has been using for official purposes until such time as he leaves the service of the State.

The Board felt there was no need to take any action at this time in the matter but that consideration could be given the matter at the time Col. Barrett's services are terminated.

*

*

Mr. Kirkman reported to the Board that the Department of Maryland State Police had disposed of certain unserviceable equipment in the usual manner.

*

*

Mr. Kirkman reported to the Board that the State Board of Hairdressers and Beauty Culturists had disposed of some surplus equipment in the usual manner.

*

*

Mr. Kirkman reported to the Board that the State Roads Commission had disposed of worn-out batteries in accordance with Condemnation Report #3329, as well as property covered in Condemnation Reports #3174, #3175, #3247, #3552, #3325, #3183, and #3186.

*

*

Mr. Kirkman reported to the Board the disposal of a rug by the State Industrial Accident Commission to the Salvation Army.

*

*

The Board approved the disposal of unuseable property as reported by Mr. Kirkman.

STATE RECORDS:

The Board approved the request of the Public Service Commission that they be authorized to dispose of certain old records and reports which have served their useful purposes and which are occupying space which could be used to better advantage. The records it is desired to dispose of were listed in detail in a letter to Dr. Morris L. Radoff, Archivist, by Mr. Frank Haprer, Executive Secretary, Public Service Commission. Mr. Harper was advised by Dr. Radoff that there is no desire on the part of the Hall of Records to have these reports, etc. stored in the Hall of Records.

STATE ROADS COMMISSION:

The Board confirmed the approval previously given by the individuals members of the Board, through the Secretary, to the State Roads Commission for the acceptance by the Commission of the bid of Greater New York Contractors Machinery and Equipment Company, Inc., of New York, in the amount of \$28,100.00 for the purchase of the Ferry Boat "Governor Albert C. Ritchie".

The State Roads Commission recommended the sale of the boat due to the fact that because of the extensive repairs which were needed the State was not permitted to operate the boat. It was decided to sell the boat and purchase another to be used as an extra boat until such time in the future as the State would be able to acquire a first-class boat. The boat to be purchased is to be approved for operation by the Maritime authorities. With some minor repairs which would be necessary, the boat will cost in the neighborhood of the amount to be received for the "Governor Albert C. Ritchie".

*

*

The Board approved a request from Major Ezra B. Whitman, Chairman, State Roads Commission, that the Commission be authorized to payovertime compensation for members of the Commission's engineering force who are engaged in emergency planning for the Claiborne Terminal.

*

*

The Secretary brought to the attention of the Board a communication from the Public Service Commission advising that Tolchester Lines, Inc., resumed service on Saturday, June 10, 1944, but that the steamer used is not adapted for the handling of automobiles.

The Board took no action in the matter because of the fact that they did not think the company operating the ferry could be entitled to payment of the appropriation, inasmuch as the appropriation contemplated the transportation of automobiles by any ferry crossing the Bay.

STATE TREASURER:

Mr. Miles reported to the Board that in accordance with the understanding between the members of the Board of Public Works that it was advisable for the State to dispose of \$5,000,000.00 United States Treasury 7/8% Certificates of Indebtedness, due September 1st 1944, and to purchase in lieu thereof \$5,000,000 of the new 7/8% Certificates of Indebtedness being offered by the United States Treasury Department in the present War Loan Drive, he had sold the first named securities and delivery was made on June 26th, payment being received on that date.

And, that he subscribed on June 26th for \$5,000,000 United States Treasury 7/8% Certificates of Indebtedness, Series "C" due June 1st, 1945, and paid therefor \$5,000,000, without any accrued interest.

Mr. Miles further advised the Board that the price received for the Certificates was 100.053359, which made a total amount of \$5,002,667.95; representing a net profit over original cost of \$2,667.95. In addition to this profit, the State has received in interest during the period the Certificates were held the amount of \$34,101.93

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a communication and statement received from the University of Maryland showing student accounts receivable as of April 30, 1944, which were found, after considerable effort had been made, to be impossible of collection. The statement showed accounts receivable from white students of \$1,248.33 and from colored students of \$415.50, making a total of \$1,663.83.

The Board approved the request of the University that these accounts be written off as uncollectible.

*

*

The Board approved an arrangement for the University of Maryland to "rent" from the State Tobacco Warehouse 900 square feet for Japanese Beetle Control work for a period of three months, at \$50.00 a month.

*

*

The Board referred to Mr. Kirkman for investigation and report back to the Board a request of the University of Maryland for authority to lease a small parcel of land for construction of a labor camp to be used in the Farm Labor Program

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary brought to the attention of the Board a communication and statement from the Unemployment Compensation Board covering the fiscal activities of the Board for the quarter ending March 31, 1944, showing interest waived of \$3,547.93, and Adjustments, Abatements and Uncollectible Accounts of \$12,653.46. The Board of Public Works was requested to approve the writing-off of these accounts as uncollectible.

A letter from Mr. Albert A. Levin, Special Assistant Attorney General for the Unemployment Compensation Board, accompanied their letter and he recommended the approval to the request by the Board of Public Works.

The Board duly approved the action of the Unemployment Compensation Board.

WAR EMERGENCY FUND:

The Board approved an allotment of \$10,000 from the War Emergency Fund for the expense of providing housing for farm labor for the harvesting of crops during the summer season of 1944, to the budget of the Maryland Council of Defense for the fiscal year 1945.

*

*

The Board approved an allotment of \$5,500 to the Maryland Veterans Advisory Commission to take care of the expenses of that Commission in the fiscal year 1945.

*

*

The Board approved an allotment from the War Emergency Fund to the Maryland State Guard of \$191,053.50 to take care of the expenses of the Guard in the fiscal year 1945.

*

*

The Board approved an allotment of \$21,510 to the Maryland State Guard-Military Police Battalion for the expenses of the Battalion during the fiscal year 1945.

*

*

Board
The/Board approved an allotment of \$700 from the War Emergency Fund to the budget of the Maryland Veterans' Advisory Committee to take care of sundry salaries and expenses of the Committee in the fiscal year 1944.

*

*

The details of the allotments made above are to be covered by budget amendments, to be prepared and recommended to the Governor by the Director of the Department of Budget and Procurement in the usual manner.

BOARD OF NATURAL RESOURCES:

The matter of oil companies making studies of property on the Eastern Shore of Maryland, bordering the ocean, with a view to determining if there is any possibility of oil being found in that section, was discussed. It was stated that two companies are obtaining leases from the owners of property in that section and that the State would undoubtedly be contacted with a view to obtaining leases as to the properties owned by the State for the benefit of the Department of Forests and Parks and the State Game Protection Fund.

In a letter to the Board, Dr. Joseph Singewald, Director, Department of Geology, Mines and Water Resources, requested that in case any leases are made with companies provision be included in the leases that the State Department of Geology, Mines and Water Resources be furnished with information showing the results of tests made so that the Department would be in possession of the information for its geological value.

The Board did not take any action looking toward the making of leases with oil companies engaged in the work of trying to locate oil in that section of Maryland, withholding consideration until such time as the State would be confronted with any proposal for the leasing of property owned by it.

JAPANESE EMPLOYEES:

The Board confirmed verbal disapproval previously given in connection with the suggestion which had been made that Japanese prisoners of war be employed in State institutions to alleviate the manpower shortage.

CONVENTIONS:

The Board approved the attendance of Major Ezra B. Whitman, Chairman, State Roads Commission, at the Executive Meeting of the American Association, held in Chicago June 21-24, 1944, in the amount of \$90.69 expenses incurred at State expense.

*

*

The Board approved the attendance of the Attorney General of Maryland at the 4th Judicial Conference, held in Asheville, N. C., during the month of June, with expense of \$38.99 to be paid by the State.

GENERAL EMERGENCY FUND:

The Board approved the transfer of \$4,050.00 from the General Emergency Fund to the budget of Morgan State College to continue salaries of four additional employees at the college in the fiscal year 1945 the same as was provided by action of the Board of Public Works for the fiscal year 1944.

*

*

The Board amended its approval of a transfer of \$1,050.00 from the General Emergency Fund to the budget of the Maryland State School for the Deaf, in order to increase the allotment to \$7,160.00 to provide for emergency supplements to the Maryland State School for the Deaf for the fiscal year 1945 in lieu of the School Teachers and State Employees Bonus to the salaries of the employees and teachers of that institution as follows:

To provide salaries for members of the teaching staff	\$4,570.00
To provide salaries for members of the employees staff	2,340.00
To provide standard salary scale revisions	250.00,

and approved the transfer of \$7,160.00.

POST-WAR CONSTRUCTION FUND:

The Board approved the transfer of \$20,950.00 from the Post-War Construction Fund to Maryland Training School for Boys to take care of the cost of the minimum security unit at that institution authorized by the Board at its meeting of March 16, 1944.

GENERAL EMERGENCY FUND:

The Board rescinded its action earlier in the meeting approving the transfer of \$250.00 from the General Emergency Fund to the budget of the Commissioners of the State Accident Fund to cover rental of space in the Calvert Building for the storage of records of that Commission, due to the fact that there will be sufficient funds in the regular rent account of the State in 1945 to take care of this obligation.

* * *

There being no further business, the meeting was adjourned.

Joseph O. Mccluskey
Secretary

COMPTROLLER OF THE TREASURY:

The Comptroller also requested approval to the writing off as uncollectible of sundry accounts for foreign corporations with taxes due the State as covered in a list submitted by him totaling \$3,409.01, the certificates of these corporations for authority to do business in the State of Maryland having been duly cancelled by the State Tax Commission.

CONVENTIONS:

The Board formally approved the attendance of Mr. W. D. Owens, State Employment Commissioner, at a meeting of the Eastern Regional Conference of the Civil Service Assembly, which was held in New York on June 1, 2, and 3, 1944, authority for which attendance had been given Mr. Owens verbally.

MARYLAND COMMISSION ON POST-WAR RECONSTRUCTION AND DEVELOPMENT:

The Board authorized payment of bills in connection with the Security Unit at Maryland Training School for Boys, when received by the Comptroller, as follows:-

L. R. Andrew & G. Clyde Andrew	\$11,269.80
Luther B. Benton Co.	415.00
L. D. Caulk Co.	22.00
Geo. R. Hardesty Co.	125.00
H. A. Harris Co.	26.54
L. R. Andrew & G. Clyde Andrew	1,252.20
Lucas Bros., Inc.	254.50
Abbott Business Machines Co.	58.41
Maryland Penitentiary	528.00
Stanley's	1,087.00
Stebbins-Anderson Co., Inc.	316.93
L. A. Benson Co.	105.41
Cyclone Fence Division	808.00
J. Norman Ott-M. Henkle Co.	126.00
Lucas Bros., Inc.	15.00
Bacharach Basih Co., Inc.	49.50
H. A. Harris Co.	343.98
Victor Adding Machine Co.	71.55

James